

संख्या -

1079  
10/06/15



## सोसाइटी के नवीनीकरण का प्रमाण-पत्र

पत्रावली संख्या जी- 37749

नवीनीकरण संख्या- 453 / 2015-2016

एतद्वारा प्रमाणित किया जाता है कि *Society For Conservation and Resource*

*Development of Medicinal Plants,*

*Aks House Parah, P.O. Railway Colony Mohadipur, Distt.-Gorakhpur, U.P.*

को दिये गये रजिस्ट्रीकरण प्रमाण पत्र संख्या-304/2005-2006

दिनांक 10/06/2005 को दिनांक 10/06/2015 से पाँच वर्ष की अवधि के लिए

नवीनीकृत किया गया है।

1000.00 रुपये की नवीकरण फीस सम्यक् रूप से प्राप्त हो गयी है।

दिनांक : 10.06.2015

10/06/15

सोसाइटी के रजिस्ट्रार,  
उत्तर प्रदेश



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जिला गोरखपुर ... 211010  
निपटार जी के साथ संलग्न है



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सहायक निरीक्षक  
सोसायटीज तथा चिट्ठे  
गोरखपुर  
211010



# MEMORANDUM OF ASSOCIATION

1. Name of Society

The name of the Society shall be Society for Conservation and Resource Development of Medicinal Plants.

2. Registered Office

3. Area of operation: AKS House, Parah, P.O. Railway Colony, Mohaddipur  
Gorakhnur - 273 012  
AU U.P.

Aims and Objectives

The aims and objectives for which the Society is being established are as under :

- (a) To bring together individuals and organizations involved in medicinal crops and related activities.
- (b) To develop research/development linkages and disseminate up-to-date technologies in the field of medicinal plant cultivation/ active ingredients/herbal medicine production and environmental management through rapid information system.
- (c) To promote and undertake Research & Development and Extension services in the field of medicinal crops and value added products.
- (d) To explore new areas related to medicinal plant and their production technologies, developmental activity and logistic management.
- (e) To propagate utilization of non-conventional and renewable sources of energy and development of improved systems and devices in herbal medicine for processing including herbal medicine technologies.
- (f) To offer recognition and awards to professional groups and individuals for attainment of excellence in the field of medicinal



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crops

(g) To interact with government agencies, scientific organisations and NGOs to promote and protect interests of medicinal crop growers

(h) To organise symposia, seminars and workshops and bring out publications to meet the objectives of the society.

Page of history:

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... members of the Society ...  
... membership



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## RULES AND REGULATIONS

### 1. Name of the Society :

Society for Conservation and Resource Development of Medicinal Plants  
Address: AKS House, Parha, Behind Rfaz Hospital, P.O. Railway  
Membership Defined: Colony, Mohaddipur, Gorakhpur - 273012

3. Area of  
Operation:  
All U.P.

(i) The society shall consist of members as per the following categories:

- (a) Annual Member (Individual)
- (b) Annual Member (Institutional)
- (c) Life Member (Individual)
- (d) Life Member (Institutional)

(ii) Admission and Qualification for Membership :

(a) **Annual Member (Individual)** : Any person interested or actually engaged in teaching, research, communication and/or field action in R&D and promotion of medicinal crops and industries and who agrees to subscribe to the objects of the Society as mentioned in the Memorandum of Association may be admitted as Annual Member of the Society subject to such conditions as may be specified from time to time by the Governing Body on its behalf.

**Annual Member (Institutional)** : The Governing Body may admit as Annual Member any institution or any industry or any professional body which is interested in the objects of the Society and which agrees to abide by such conditions as may be specified by the Governing Body from time to time.

(c) **Life Member (Individual)** : Any person who fulfills the qualifications of an Annual Member and is willing to serve the Society lifelong after duly contributing the said life membership fee may be deemed to be a Life Member.



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उ.प्र. गोरखपुर







(iv) Cessation of Membership :

- (a) Membership shall cease by death, resignation or removal.
- (b) Any ordinary member who fails to pay the subscription upto three months as required (under Section 15 of the Societies Registration Act XXI of 1860) by October 31, shall cease to be a member. However, his membership may be continued at the sole discretion of the Executive Committee if his due annual subscription is received on or before the 31st of December, the same year. After this date the individual shall have to submit a fresh application for membership along with the annual entrance fee.
- (c) If any member of the Society willfully disobeys the statutes or orders of the Society or the Executive Committee, or, by way of speaking, writing or printing publicity defames the Society or maliciously or dishonestly damages or dishonors the Society, he/she shall be removed from the membership.
- (d) Whenever there appears to be sufficient cause for the removal of any member from the Society, the subject shall be laid before the Executive Committee, and if the Executive Committee shall, after its deliberations, propose that the member be removed, the President or any of his office-holding nominees shall, at any General Body Meeting of the Society, announce the decision of the Executive Committee and seek the approval of the Meeting. If, and as and when, the decision is approved at the General Body meeting, the member concerned shall cease to be a member of the Society thereafter. The reason shall be communicated to the member concerned.
- (e) General Body meeting of the Society may consider the case of an expelled member at his request and announce his readmission. Such member shall pay fresh entrance fee (if required by the nature of the membership sought) and the due amount of Annual Life subscriptions, and shall then enjoy all the rights and privileges of a Member from the date of payment of his dues.



~~(c) ... of members .~~  
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5. Part of Society : (a) General body  
(b) Executive Committee

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A. S. ...



6. General Body :

*Constitution of General Body*

All bonafide members form the General Body of the society.

Meeting of AB will be held every year in April.

The General Body members having voting rights shall elect the office bearers and the Executive Committee. General Body will normally meet once in a year to take stock of the Society's affairs and related matters and adopt suitable policies and programmes, approve proposals, audited accounts and annual reports and transaction of business.

Quorum of AB : 2/3rd

2/3rd members of the General Body shall constitute the quorum for taking decisions which shall be taken by a simple majority. A resolution shall be requisitioned through a resolution signed by a minimum number of 100 members or ten per cent of the total membership (whichever is less). A four-week notice shall normally be required to hold a General Body meeting.

Annual Meeting : Annual meeting will be held in April every year.

Constitution of EC : All bonafide members will right to elect EC.

(i) The Executive Committee shall have up to ten members.

(ii) The composition of the Executive Committee shall be as follows:

President : One

Vice President : One

Secretary : One



(v) Power of AB

Selection of Executive Committee, budget decision, time to time decision about research and extension work.

(iv)

Executive Committee

(i)

(ii)

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(iv) Election and its Mode :

- (a) Elections to the Executive Committee of the Society shall be by postal ballot as described below. However, the Executive Committee may make such changes in it and the calendar of dates as it deems fit from time to time. And no procedural irregularity not affecting the merits shall vitiate any election or proceedings.
- (b) During the year in which elections to the Executive Committee become due, that fact shall be notified to the members before the 15th of March that year and nominations invited from them. Nominations for the President, Vice President, Secretary, Treasurer and members of the Executive Committee (six) shall be filed not later than 15th of April in a format described by the Executive. A consolidated list of those members, whose nomination papers are in order, will be prepared by the Secretary, of the Society and sent by post to all the Members before the 15th of May for casting their votes by postal ballot.
- (c) Two members of the Society shall be appointed by the Executive Committee as Returning Officers who will open the envelopes containing the ballot papers on 15th June and report the results of the Ballot to the Executive Committee. Every member whose name has been validly voted for in the majority of ballot papers received as per the election schedule will be declared by the President to have been elected. Every member of the Executive Committee so elected shall be informed through a written communication of his election immediately.
- (d) The newly elected office-bearers and Executive Members will commence their terms of office on the day following the annual general meeting but not before 1st November of the year for which the elections were held.
- (e) The Society shall submit annually a list of all the members of the Society, giving their names, full residential addresses, occupation and designations to the Registrar of Societies, Delhi as per Section 4 of Societies Registration Act, 1860.



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(v) Terms of the Office :

The Executive Committee will retire automatically after a period of two years and before retiring the outgoing Executive Committee shall hand over the charge of the office to the newly elected Executive Committee.

(vi) Powers and duties of the Executive Committee :

- (a) The affairs of the Society shall be managed by the Executive Committee. The Executive Committee shall prepare and adopt a series of byelaws which shall govern its meetings and its procedures as also that of the Society under this constitution.
- (b) To consider, at the first instance, and before submission to a General Body Meeting, all communications addressed to the Society, and to regulate the order and manner in which such communications shall be laid before the General Body Meeting.
- (c) to superintend and direct the publication of the proceedings or other works to be published by the society.
- (d) Subject to confirmation by the next subsequent General Body Meeting, to appoint as many salaried officers, clerks or attendant as it may deem necessary, to define their duties, allowances, salaries, gratuities and privileges, and to punish, suspend or dismiss them or to dispense with their services, as the occasion may require.
- (e) To prepare estimates of income and expenditure of the succeeding year and to submit the same to a General Body Meeting for approval.



(vii) Powers and duties of the Office bearers :

**President :** He/She shall be the Chairman of the Executive Committee. He/She shall be the administrative incharge of the Society, its properties and affairs.

In the absence of the President, Vice President, nominated by him/her or the Executive Committee shall act on his/her behalf and may do all such acts as the President himself/herself could do, if present.

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In case of doubt as to the interpretation of any of the statutes, the President's interpretation shall hold good until the Executive Committee decides otherwise.

**Vice President :** He/she shall exercise such powers as may be delegated to him/her from time to time by the President or the Executive Committee.

**Secretary :** He/She shall be responsible to the Executive Committee for the general conduct of the Society's activities, correspondence and business. He/she shall also be responsible for calling the meetings of the Executive Committee and General Body of the Society, for recording and reading of the minutes and executing the decisions of the Executive Committee. He/She shall present to the Executive Committee an up-to-date list of members who have paid their dues, before 31st March each year.

*Jt. Secretary :* In absence of Secretary, Jt-Secretary will have all the powers of Secretary.

**Treasurer :** He/She shall receive for use of the Society all sums of money due to or payable to the society, and shall pay/disburse maintain a regular account of all receipts and payments. He/She shall also be responsible for getting the accounts audited.

(viii) Quorum and Notice of Meetings

A minimum of 50 per cent of the members will form a quorum for a meeting of the Executive Committee or the General Body. A minimum of 7 days notice will be required to call a meeting of the Executive Committee.

(ix) Filling up of Casual Vacancies:

The vacancies, of any, of the office bearers will be filled in the next meeting of the Executive Committee by the majority vote system amongst the members

*Register of Society :* Cash Book, Ledger Book, Proceeding book, Agenda book, Stock Register, etc.



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6. Sources of income and utilization of funds :

Subscriptions and proceeds from the sale of the Society's publications shall substantially support the activities of the Society. Society may also accept payment of fee in return for professional services rendered to any governmental or private organisation.

The Society may seek or accept annual grants or donations from the Central or State Governments, Industrial and Commercial Houses, Universities, Public or Local authorities and other bodies. The Society may also secure donations from corporate bodies and individuals interested in promoting the objectives of the Society.

7. Financial Year :

The financial year of the society shall begin on the 1st of April but the Annual Fee be due for each calender year on the 1st of January each year. The prescribed period of payment will extend only upto 31st March of the year. New members shall be liable to pay the annual fee for the full year in which they are admitted to membership. Members who have paid their dues within the prescribed period shall be considered as in good standing.

8. Audit and Accounts :

Executive Committee shall appoint a Chartered Accountant every year auditing the Society's accounts.

9. Operation of Bank Account :

A bank account of the Society shall be opened in any of the scheduled nationalised banks. The account shall be operated by the Secretary and Treasurer jointly.



10. Legal Proceedings :

The Society may sue or be sued in the name of the Secretary as per

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provisions laid down Under Section 6 of the Societies Registration Act 1860, as applicable to the Union Territory of Delhi.

Amendments :

In case it is considered advisable to alter, extend or abridge the objective or objectives of the society or to amalgamate the Society wholly or partially with any other Society, the Executive Committee may submit the proposition to the members of the Society in a written/printing report and may convene regulations of the Society. Such a report shall be sent at least 10 days in advance of the special meeting. The proposed changes need to be confirmed by a three-fifth majority of the members present in the meeting or by postal consent. The Rules of the Association shall not be altered except by a resolution passed by three-fifth majority of the members present at a meeting of the General Body convened for the purpose or by postal consent as for Section 12 and 12a of SR Act, 1860.

Dissolution :

If the Society needs to be dissolved it shall be dissolved as per the provisions laid down Under Section 13 and 14 of the Societies Registration Act, 1860. If upon the dissolution of the Society there shall remain, after the settlement of its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Society but shall be given to some other society with similar objectives (to be determined by the vote of not less than three-fifth of the members present personally or by proxy at the time of dissolution or in default, by a competent court).



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D. Sharma

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कर्म सोसाइटीज तथा चिट्ठे

25/11/05 Dated: 07/6/05

True copy  
Date :

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